Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**KAMALA NEHRU WOMEN'S COLLEGE**
Name of the head of the Institution	**Dr. Prafulla Chandra Rath**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06742530545**
Mobile no.	**9437279095**
Registered Email	**knwcbbsr@gmail.com**
Alternate Email	**ramalakshmi1967@gmail.com**
Address	**UNIT-1, Behind SBI MAIN BRANCH ROAD**
City/Town	**Bhubaneswar**
State/UT	**Orissa**
Pincode	**751009**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Vedula Ramalakshmi**
Phone no/Alternate Phone no.	**06742530545**
Mobile no.	**9437392555**
Registered Email	**knwcbbsr@gmail.com**
Alternate Email	**ramalakshmi1967@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.knwcbbsr.com/dataupload/aqar-2018-19.docx

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**75**	**2006**	**21-May-2006**	**21-May-2011**

6. Date of Establishment of IQAC	**10-May-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Soft Skill Trainings	**10-Sep-2019** **3**	**286**
Self defence	**04-Nov-2019** **3**	**300**
Experiential learning	**06-Jan-2020** **8**	**375**

Food processing, Food preservation	16-Sep-2019 1	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ORGANISATION OF ORIENTATION PROGRAMME TO ENHANCE QUALITY IN DIFFERENT SPHERES. IQAC enhances the quality of the institute by organizing various orientation and training programs for both teaching and non teaching staff, in terms of education, faculty, research, infrastructure, etc. and makes the students feel privileged that they have selected the right institute. It gives recognition to our college credible and attracts more students to enroll. College conducted online awareness and orientation proprammes to update the different activities happening around them. 2. PLANNING AND IMPLEMENTATION OF EFFECTIVE STRATEGY FOR BOTH SLOW AND ADVANCED LEARNERS. After the admission, each department divides the students into different groups basing on their learning capabilities. College perceives that, IQAC has a potential to act as catalyst for the infusion of quality work culture in the College by devising innovative strategies to remove deficiencies and enhance quality in overall operations of the College. Therefore IQAC of the college assists and supports faculty members to adopt suitable strategy for slow learners as well as advanced learners. 3. PERSONALITY DEVELOPMENT INTERACTIVE SESSIONS AND SOCIO PSYCHOLOGICAL COUNSELLING. Soft skills play major role in present socio professional environment as all the jobs are more or less are a team work and equip the students with different attributes to interact and communicate effectively in a specific environment. In order to be

successful in any walk of life soft skills add to the other skills every individual is endowed with. This is the reason college conducts Soft Skill Trainings/Workshops for the students. This year it was decided to do it on online mode and give the status of Add-on course to these training programmes. 4. ADDING AND EXCELLING ACADEMIC INFRASTRUCTURE LIKE MOTIVATING STUDENTS AND FACULTIES TO BROWSE ONLINE STUDY MATERIALS. Different measures have been suggested to our librarian to enhance the academic infrastructure. Students and faculty members are also encouraged to take advantage of the digital literature available on different subjects. 5. EMPHASIZING ON GREEN AND CLEAN ENVIRONMENT INSIDE THE CAMPUS. IQAC insists to have a green and clean premises inside the college. Keeping this in view IQAC suggested the college authorities to put 4 types of dustbins to segregate the waste. IQAC has oriented a group of students to motivate all the stakeholders in the campus to act in line with 'Green and Clean Environment'

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
4. Adding and excelling academic infrastructure like motivating students and faculties to browse online study materials.	• Different measures have been suggested to our librarian to enhance the academic infrastructure. Students and faculty members are also encouraged to take advantage of the digital literature available on different subjects.
3. Personality development interactive sessions socio psychological counseling.	• Changes are visible in the behavior and personality of the students due to sincere efforts put in by the IQAC. Soft skills play major role in present socio professional environment as all the jobs are more or less are a team work and equip the students with different attributes to interact and communicate effectively in a specific environment. In order to be successful in any walk of life soft skills add to the other skills every individual is endowed with. This is the reason college conducts Soft Skill Trainings/Workshops for the students. This year it was decided to do it on online mode and give the status of Addon course to these training programmes. • A sociopsychological counseling for students of the college has been taken up as a pilot project by the faculty members of Psychology for the past few years, which continued this year too. Faculty members of all the Honours teaching departments have been providing career guidance to their students. For this purpose, a few

	reputed professional institutes have been invited this year for counseling. • Many students and faculties from science, humanities and commerce have been benefitted by this programme. • Soft skill training sessions were also held during the year as Add – on Course.
. Strengthening the counseling and career guidance cell for students.	• Planning and implementation of effective strategy for both slow and advanced learners.
1. IQAC planned to organize at least 2 orientation programes involving both teachers and students i9n a month.	• Almost all the teachers and students participated in different orientation programs organized by IQAC in collaboration with different departments. IQAC enhances the quality of the institute by organizing various orientations and training programs for both teaching and non teaching staff, in terms of education, faculty, research, infrastructure, etc. and makes the students feel privileged that they have selected the right institute. It gives recognition to our college credible and attracts more students to enroll. College conducted online awareness and orientation prorammes to update the different activities happening around them.
[View File]()	

14. Whether AQAR was placed before statutory body ? — **Yes**

Name of Statutory Body	Meeting Date
Governing Body	26-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? — **No**

16. Whether institutional data submitted to AISHE: — **Yes**

Year of Submission — **2020**

Date of Submission — **20-Feb-2020**

17. Does the Institution have Management Information System ? — **Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Our institution have a welldeveloped dynamic website, which is used to disseminate information regarding admission, examination, administration, accounts and different important events of the college. Through college website we provide all the information regarding service rules, profile of college and different departments, departmental activities like seminars and extra mural lectures, courses of studies of different courses available in HEI, all the previous AQARs, photo galary of different curricular, co curricular and extension activities, e – magazines of different departments and publication of tender notices for different purposes. We use SAMS Odisha portal for students admission and enrolment. Portals of Ramadevi Women's University and Department of Higher Education, Government of Odisha are used to get different notifications, circulars and orders. We also comply the requisite information through the above said portals. Besides these our college uses treasury IFMS platform and HRMS Odisha portal for salary and accounts purpose.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Under the expert management of our principal, academic and nonacademic progress of the college is attained. To accomplish effective administration, the principal (sir) has adopted the policy of Decentralization of power and participatory management. Multitudinous/ numerous committees have been constituted with versatile and veteran teachers to coordinate the overall progress two academic supervisors to oversee day to day classes, along with seminar, webinar and other activities two administrative bursars, two accounts bursars for a suave, facile governance. The admission committee smoothly conducts the entire admission process. The examination committee is there to monitor the examination process throughout the year. The faculty members have been assigned different co-curricular and extracurricular activities. Our college abides by all the rules and regulations in the process of admission, appointment and examination. Recruitment rules prescribed by the department of higher education are followed at the time of appointment. There is timely disbursement of salary to both the regular and contractual members of the staff. Social welfare schemes are provided to all the employees without discrimination. Leave rules are also heeded.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	PG program in ODIA, POLITICAL SCIENCE, SOCIOLOGY	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honors in 13 subjects – ANTHROPOLOGY ECONOMICS EDUCATION ENGLISH HINDI HISTORY HOME SCIENCE etc.	01/08/2016
BSc	Honors in 5 subjects – MATH, BOTANY, CHEMISTRY, PHYSICS, ZOOLOGY	01/08/2016
BCom	Honors in Commerce	01/08/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skills training Program	10/09/2019	134
EFFECTIVE COMMUNICATION AND EFFECTIVE PUBLIC SPEAKING	18/11/2019	152
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Study tours, field visits and industrial visits	246
BSc	Study tours, field visits and industrial visits	57
BCom	Study tours, field	64

	visits and industrial visits	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is obtained from the stakeholders like Students, Teachers, Parents and Alumni. We have prepared a standard feedback format and collect feedbacks during the months of October and November every year. The forms reflect different aspects of Curricular, Co-curricular, infrastructural, Library, Sanitation, drinking water, Hostel facilities etc. Stakeholders give the feedback on different aspects on the scale of 05. After receiving the filled in feedback forms from the stakeholders, a group of senior teachers analyze and present the report to the principal. Following is the Action taken report on feedbacks for the year 2019-2020 Action taken report The students are encouraged to attend the classes regularly and make the best use of the library. Extra mural lectures and Webinars are organized and the institution extends financial support to make this endeavour fruitful. Teachers are also encouraged to make use of the library. Teachers receive various curricular related information for which different programs by the Govt. and NGOs are not only accepted but are also provided with the infrastructure to organize it. Steps have been taken to make more computers available for both students and the teachers. All the laboratories have also been updated according to the revised curriculum. More number of classrooms, seminars halls and smart classrooms has been constructed. Construction of the new Administrative Block is almost finished. Construction of some new rooms in Hostel has been started to accommodate more students who come from far way places. Drinking water facility is made available in various parts of the campus. Construction of a new canteen is almost finished. The cycle stand for students is under construction. The college has also built a new medicinal garden.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	64	668	64
BSc	Physical Sciences	48	670	48
BSc	Biological Sc	16	1072	16
BA	Humanities	256	2574	256

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	384	116	59	6	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
59	59	36	3	3	5
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system in the institution Learning levels of the students are assessed from the day of their admission. The assessment is done on the basis of their admission in the institution, according to the merit list. Classroom activities also help in assessing the students, and ascertain their learning capability. Examinations and tests such as monthly test, half-yearly exam, Mid-semester exam, Semester examination etc. also gives a clue regarding the same. Besides, students learning levels are assessed through project works and Seminar presentations, which are conducted frequently in the departments. Following special programs are organized for the advanced learners. • Recommendation of special references. • Regular seminars/webinars are organized on important topics to keep them upto-date on current developments in various fields. • Extra assignments are given to the students for their all-round development as well as to train them for different competitive examinations. • Students are required to complete project works in order to fulfill the university requirements • Advanced students are assigned project works having a higher grade to better hone their analyzing skills. Steps taken for slow learners: • Organization of remedial classes • Targeted bilingual explanations and discussions are conducted • Extra classes and remedial classes in online mode are taken for the low achievers and materials are provided to them. • Examination related materials are downloaded and shared with students. Motivational techniques, real life experiences, illustrations and home works in different topics are given to these students to build their confidence and make the learning process effective. • All possible steps are taken to ensure the all-round development of the students. Learner counseling cell, awareness programs organized by N.S.S., Red Cross society, Health related programs, observation of national days and other important days, seminars etc. are arranged to prepare them according to the need of the hour. • Students are encouraged to participate in district level, state level and national level activities. Students are also encouraged to give their novel ideas in different projects concerning the development of the college. • The support structure and systems available for teachers to develop professional skills, academic calendar, audio visual mode of teaching, use of virtual classroom, LCD projectors, departmental seminars, extra-mural talk by eminent personalities of different fields, survey, study tours, industrial visits etc. are arranged for enhancing the students' learning experiences.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1067	59	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

56	59	Nill	Nill	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!				
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	CBCS	semester	08/09/2020	30/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Mechanism of internal assessment is transparent and robust in terms of frequency and mode • Each and every student is assessed on the basis of their attendance, class participation, class performance, class presence, surprise tests, assignments, brain storming etc. • Regular monthly tests are conducted by every department • The answer scripts are shown to the students to let them know their drawbacks and mistakes suggesting them the different ways of improving their performance. • Within a specific time period, any grievance related to the checked answer scripts are taken seriously and necessary actions are taken to address the issues. • If a student fails to appear the monthly test she has to sit for the test on another day. These monthly tests are geared towards making the students remain active and alert in their academic needs. • Institution notifies evaluation related information on the college notice board /website. • Staff meetings are arranged for review of evaluation process. Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient • Students are free to monitor their performance in examinations. • Attendance, class participation, class performance, class presence, surprise tests, assignments, brain storming and internal marks are verified by the Academic Bursars and Principal to know the progress and standard of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared and adhered for • Vision and mission of the college • Profile of the college • Rules and regulations • Ethics and values • Details of all the departments • Details of teaching and non-teaching staff • Conduct of examination and other related matters • Admissions • Information related to curriculum

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://knwcbbsr.com/Attachment/RESULT%20STATEMENT%20-%202020.pdf

2.6.2 – Pass percentage of students					
Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CBCS	BA	Arts Honors	219	203	92.69
CBCS	BSc	Science Honors	56	54	96.42
CBCS	BCom	Commerce Honors	62	48	77.41
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://knwcbbsr.com/Attachment/SSS%2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Odia	1	Nill
National	English	1	Nill
National	Philosophy	1	Nill
National	Political Science	1	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Abhimany unka Srustire Alankara	Dr. Shashwati Saumya Sahu	Subarna Samalochan a	2019	Nill	Nill	Nill
Analysis of the Right to Education to a girl child in India	Mrs. Rajalaxmi Das	Odisha Review	2019	Nill	Nill	Nill
Freedom Determinis m-The Gita perspectiv e	Dr. Kalyani Sarangi	Our Heritage (UGC care listed)	2020	Nill	Nill	Nill
Ecological study of K alidasa'sA bhigyanaSh akuntalam	Dr. Prafulla Ch. Rath	Rock Pebbles	2020	Nill	Nill	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	5	12	15
Presented papers	Nill	3	2	8
Resource persons	Nill	1	2	4
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
First aid – a basic requirement	YRC	30	120
Observation of 150th Gandhi Jayanti	NSS	26	40
Ending violence against women and promoting healthy living.	NSS	17	85
Acid Attack awareness programme for girls	NSS	3	63
Smart city programme (ending violence against of promoting healthy living)	NSS	10	120
Observation of NSS Day	NSS	13	80
Observation of Independence Day with cleaning campus.	NSS	11	50
SwatchataPakhwada	NSS	40	100
Plantation in the college campus.	NSS	8	20
International Yoga Day	NSS	10	120

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Volunteer	Government of Odisha	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	6	College management	18
Students exchange	72	College management	18
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry/research lab with contact details	Duration From	Duration To	Participant
Project Work	University Visit	Shanti Niketan	Nill	Nill	25
Project Work	Industrial Visit	Subas Industries	Nill	Nill	45
Project Work	Industrial Visit	NALCO	Nill	Nill	20
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Humara Bachpan trust, 0674-2352457	21/03/2019	Internship Agreement	50

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
64.7	45.29

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-granthaya	Partially	Nill	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	Nill	Nill	Nill	Nill

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	36	0	0	6	2	6	5	300	0
Added	0	0	0	0	0	0	0	0	30
Total	36	0	0	6	2	6	5	300	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
80	13.75	28	25

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimum allotment and utilization of the available financial resources for maintenance of the facilities and receives financial allocation from the HEI managment as per the requirement of curriculum. • Laboratory: Laboratory accounts is maintained by Lab-attendant under the supervision of concerned department's HoDs. • Library: The list of books is acquired from the concerned departments basing on the revised curriculum. The finalized list of required books is duly approved and signed by the principal. • To ensure return of books 'no dues' from the library is mandatory for students before appearing examination. • To proper account of visitors to the library (students and staff) on daily basis is maintained. • The maintenance of the reading room and stock verification of library books is done regularly by library staff. • Sports: sports infrastructure is taken care by our PET. • PET gives sincere effort for maintaining out GYM infrastructure and preparing for indoor and outdoor field for organizing different sports at different levels like inter college, inter university and state level sports events and meets. • Our students are encouraged to participate in different sports at different levels like inter college, inter university and state level sports events and meets. • Our students represented our college in Kabaddi and Kho Kho at all levels and their performance is praiseworthy. • Computer laboratory : Computer laboratory is established for Students and Staff. Maintenance of computers and computer lab is taken care by the computer Teacher at regular intervals. • Some Departments are having computers as per their requirements, under the supervision of HOD of concern Department. • The institution outsources the maintenance of IT mechanism by hiring an expert at regular intervals. • Internet enabled campus: College have Internet Enabled campus. • In the college premised there is internet accessibility for the use of admissions, college administration, accounts, library and smart class etc. • Monthly subscription for internet facility is taken care by the account section. • Construction Committee : The college has a Construction committee for maintenance and upkeep of Infrastructure. • At the Departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and others. • The college development fund along with RUSA, SAMS, UGC Funds are also utilized for maintenance and minor repair of furniture and other electrical equipment.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nill**	**Nill**	**Nill**
Financial Support from Other Sources			
a) National	**Nill**	**Nill**	**Nill**
b)International	**Nill**	**Nill**	**Nill**
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skills	**10/09/2019**	**134**	**KNWC**
Language and communication skills	**18/11/2019**	**316**	**KNWC**
Life skills (health and hygiene)	**18/11/2019**	**318**	**KNWC**
ICT/computing skills	**02/01/2020**	**316**	**KNWC**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	**Career Councelling**	**103**	**248**	**2**	**2**
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	**Nill**	**Nill**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

	No Data Entered/Not Applicable !!!
	View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	56	BA, BSc, BCom	All the 19 Departments	Different Universities of Odisha and others	PG

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- The Institution ensures students' representation and engagement in various administrative, co-curricular and extracurricular activities like student council and student's representation in various bodies as per established processes and norms. • Institution have student's representation in IQAC too. • Institution encourages all its students to participate in the election process, extra-curricular activities, and sports, organizing different events like literary and dramatic competitions. • These activities help enhance leadership qualities, management skills, interpersonal skills, team spirit, discipline, time management, stress management etc. in the students, which enable them to overcome the probable future challenges. • During the session following is the status of student's representation – o IQAC – 02 o Student union – 12 o Anti-ragging cell – 06 o Sexual harassment cell – 03 o Placement cell - 03

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1156

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

We have an active Alumni Association. Association meets once in a month and in the beginning of the academic year it prepares the plan of action for the whole year. Association often conducts various programs for the students and for the college. College ensures alumni participation in all the events. Association applied for it's registration under society registration act, in the office of ADM Bhubaneswar.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Under the expert superintendence of our principal, academic and non-academic progress of the college is maintained. To accomplish efficacious administration, the institution adopts the policy of Decentralization of power and participatory management. • Various committees have been constituted with experienced teachers to co-ordinate the overall progress. • Power has been delegated to two academic supervisors to supervise all academic activities of different departments, two administrative bursars to look into different administrative affairs like complying government orders and circulars, two accounts bursars to oversee day-to-day accounts and finance, The examination committee, Construction committee, library committee, RUSA Committee etc. are constituted to decentralize the process of administration and different relevant activities in their respective areas to accelerate the pace of work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of the students in the Institution is administrated by The Department of Higher Education, Government of Odisha through SAMS by the virtue of merit and other well defined criterion
Library, ICT and Physical Infrastructure / Instrumentation	LIBRARY- The college library is an integral part of the learning culture of the institution. It is well stocked with 18,000 books of national and international repute covering all the twenty subjects taught in the institution. The library also subscribes to journals for students and faculty to keep abreast with the latest

developments in their respective fields. The library also receives leading newspapers in English and Odia. Since reading is an experience, it is made sure that the well-furnished reading room is maintained in pristine condition on a daily basis with all basic amenities are made available. The library is a hub of academic achievement receiving an average foot fall of 120 students and faculty. To make the process of issuing books seamless the library is being automated, while indexing of the books has already been done , other plans are already in the pipeline to make the library even more effective. Library provides access to e-journals also. IT INFRASTRUCTURE -College is having one Computer Lab with 31 no of computers, Smart Board, Projectors with internet facilities. A Virtual Class room is installed which has all the facilities for class, seminar, webinar and video conferencing. College also has a well-equipped language Lab with all the features of digital classroom with 5 no of computers and A/V system. Some departments (05) have their own computers and projectors to use for their classes. Student – Computer ratio Bandwidth of internet connection in the Institution is - 300 MBPS. PHYSICAL INFRASTRUCTURE - The physical infrastructure and other facilities available for teaching and learning activities are adequate. The number of class rooms, halls required for the said purpose are 20 and 10 respectively. The institution also has a good library with all facilities required for the students. We have airy, well ventilated, spacious and furnished class rooms. All the class rooms have green boards to facilitate teaching and learning process. Along with well-equipped smart class room our teachers use LCD and projectors in their class room as per their requirement. The intuition have – • Class rooms – 24 • Seminar halls – 02 • Smart class room – 03 • Laboratories – 08 • Computer lab – 01 • Language lab - 01 • Gymnasium – 01 Well-equipped IT laboratory facilitates having digital learning system for faculties and students of all the honors department according to their curriculum

	Departments of physics, Chemistry, Botany, Zoology, Anthropology, Psychology, Home Science and Education have well equipped laboratories to cater to the learning needs of the students and teachers as per CBCS syllabus.
Research and Development	All the Honors departments of the institution organized departmental and Extra mural seminars periodically. Every department conducts at least 2 extramural Lectures and 1 departmental seminar for the experiential learning of the students. To enhance the research aptitude of the students, the students are encouraged to do projects basing on research oriented topics. Department of Hindi brings out an e-journal on equal intervals, which consists of some research articles. The institution encourages inter departmental seminars and workshops for the development of the research aptitude of the students. For extra mural lectures departments invite eminent exponents of the concerned subject from different institutions and universities around. Our faculty members are invited as resource persons by different colleges and Universities of Odisha and other states.
Examination and Evaluation	• Each and every student faces Surprise test, chapter end test, Monthly tests, quarterly and half yearly tests along with the examinations conducted by the University. The marks are properly recorded by the departments. • If a student fails to appear in any of the internal test she has to sit for the test on another day. These tests are making the students active and alert relating to their academic needs. • Strict and transparent evaluation strategy is adopted while evaluating the performance of the student during the various testes and examinations. • While evaluating the student's performance due weightage is given to the attendance. • The answer scripts are shown to the students to let them know their drawbacks and mistakes suggesting them the ways to improve their performance. • Within a specific time period, any grievance related to the checked answer scripts is taken seriously and necessary actions are

	taken to address the issues. • Institution notifies evaluation related information on the college notice board • Staff meetings are arranged for the review of evaluation process. • Students are free to individually address their performance in examinations. • All internal marks are verified by the Principal to know the progress and standard of the students.
Teaching and Learning	Teaching – • A well planned Time-Table is prepared for the smooth running of classes. • Apart from traditional classroom teaching, our teachers adopt Group discussions, Brain storming, open discussions, QA and other innovative methods to transfer the knowledge. • Seminars are also conducted frequently in the departments. • Following special programs are organized for the advanced learners. o Recommendation of special references. o Regular seminars are organized on important topics to keep them up-to-date on current developments in various fields. o Extra assignments are given to the students for their all-round development as well as to train them for different competitive examinations. o Students are required to complete project works in order to fulfill the university requirements, advanced students are assigned project works having a higher grade to better hone their analyzing skills. Steps taken for slow learners: • Organization of remedial classes • Targeted bilingual explanations and discussions are conducted • Extra classes and remedial classes are taken for the low achievers and materials are provided to them. • Motivational techniques, real life experiences, illustrations and home works in different topics are given to these students to build their confidence and make the learning process effective. Learning - • The institution asses the learning outcome of the students on the basis of tests such as monthly test, half-yearly exam, Mid-semester exam, Semester examination etc. Besides, students learning levels are assessed through project works. The strategy chalked out by our college has borne fruit- the construction of good class rooms for honors' students furnished with multifarious facilities, science laboratories packed with all

	required equipment, ICT class room, and the essential infrastructure.
Curriculum Development	The Institution follows the curriculum designed by the Department of Higher Education, Govt. Of Odisha, Offering a wide range of courses in all the three streams: Science, Commerce, and Arts (Humanities). Almost all the HODs of teaching Departments are members of Board of Studies for Ramadevi Women's University and other Universities of the state. The Institution in the year 2019 introduced self-financing Post Graduation program in the subjects of Odia, Political Science and Sociology in the humanities department. The instructors of these departments follow a systematic and strict process of lesson planning and progress documentation for effective delivery of the curriculum. The Academic Council of the college is convened at regular intervals to closely monitor the progress of the departments ensuring the timely completion of the syllabus. • Departments like Economics, Home Science, Commerce, Physics and Chemistry visited different industries as part of experiential learning. • Year 2019-20 Number 01 Department of Anthropology Organization 'Humara Bachpan Trust' (HBT) Year of signing MoU 21/03/2019 Duration 5 Years List the actual activities under each MoU is listed in MoU
Admission of Students	Admission of the students in the Institution is administrated by The Department of Higher Education, Government of Odisha through SAMS by the virtue of merit and other well defined criterion

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	E-governance is implemented in three vital arenas – our college utilizes HRMS and IFMS in the matters of finance and accounts. Our college exploits SAMS Odisha e-governance system for students admission and R.D. University website for examination.
Finance and Accounts	E-governance is implemented in three vital arenas – our college utilizes HRMS and IFMS in the matters of finance and accounts. Our college exploits SAMS

	Odisha e-governance system for students admission and R.D. University website for examination.
Student Admission and Support	Admission of the students in the Institution is administrated by The Department of Higher Education, Government of Odisha through SAMS by the virtue of merit and other well defined criterion
Examination	E-governance is implemented in three vital arenas – our college utilizes HRMS and IFMS in the matters of finance and accounts. Our college exploits SAMS Odisha e-governance system for students admission and R.D. University website for examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	ICT	ICT	15/07/2019	20/07/2019	45	22
2019	Orientation For NAAC	Orientation For NAAC	07/02/2020	Nill	50	30
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	4	06/12/2019	19/12/2019	8
YRC Training	1	28/03/2019	30/03/2019	8
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	6	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Our employees – teaching and non-teaching are entitled to varied privileges under diverse social welfare schemes i.e. post-retirement pension, GPF, EPF and New pension scheme, Teaching staff regularized before 2005 are covered under GPF and post retirement pension while state Selection Board lectures appointed after 2005 cam avail NPS and management-based staff can reap the benefits of EPF scheme.	Our employees – teaching and non-teaching are entitled to varied privileges under diverse social welfare schemes i.e. post-retirement pension, GPF, EPF and New pension scheme, Teaching staff regularized before 2005 are covered under GPF and post retirement pension while state Selection Board lectures appointed after 2005 cam avail NPS and management-based staff can reap the benefits of EPF scheme.	Students Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the expenditures are spent only with the principal's approval. A minute perusal of expenditure proposal is carried out by the accounts section consisting of accountant, account bursars. The financial department of the Govt. of Odisha conducts an external audit every year. Our college account is always properly scrutinized without any objection. The financial matters are handled as per the rules and provisions of finance department, Govt. of Odisha. The changes in the financial rules and regulations are included in our college financial matters.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

1631037

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC

Administrative	Nill	Nill	Yes	
				Administrative Heads

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Being the important stakeholder of the institution Parents extend their full help and support for the all-round development of the institution.As they are holding different positions in Public and private sector ,the institution gets a scope to avail the fullest advantage. 1. Plantation 2. To expedite the college work at official level 3. Sponsored events during annual day and sports day All the Honors Departments conduct quarterly PTMs which make the Parents vigilant about their ward's academic, personality and moral development. This helps in strengthening the bond between the students, teachers and parents.

6.5.3 – Development programmes for support staff (at least three)

The college authority encourages the following activities for the development of the support staff 1. Capacity building workshops 2. Tanning on accounts and human resource management 3. In –house tanning on IT and smart technology

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college authority is putting sincere effort to accomplish recommendations given by NAAC peer team. The following are the post accreditation activities initiated by the college • Healthy and positive academic atmosphere • Value added and experiential learning • A steep hike in faculty advancement • Automated administration, accounts, admissions and examinations • Better Infrastructure • Smart classrooms • Well-equipped laboratories • Well-equipped Computer lab • Language lab • Safe and secure campus • Regular surveillance • Improved sanitation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity	16/12/2019	Nill	105	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Not Applicable

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	19	19	Nill	3	NSS	Swachh Bharat, AIDS awareness, Gender issues etc.	1338
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of ethics policy	Nill	Code of ethics policy document The institution has a strict code of conduct for both its staff and students that are diligently maintained. The students are required to come to college in the college uniform along with their identity cards and maintain proper discipline both inside and outside the classroom. They are required to behave politely with the teachers and maintain cordial relations with the fellow students of the institution. Use of mobile phones inside the classroom is strictly prohibited. All the important information are intimated to the students through notifications on

the notice boards. Tampering of college property like graffiti on the college walls, tampering with the electrical appliances, littering the college campus and indulging in unruly activities are strictly prohibited and steps are taken by the college administration to ensure the compliance of proper discipline amongst the students. Similarly, the college staff is required to maintain high standards of punctuality, honesty and professional ethics. They are required to be dressed decently for the tasks and are to cooperate and collaborate with colleagues and external agencies, necessary to support the development of the college and students. They are required to maintain proper records of respective portfolios and strive for continuous development through training programs, workshops and research and development activities. The use of mobile phones inside the classrooms is prohibited for the staff as well. They are required to behave professionally within the institution irrespective of their personal positions and maintain harmonious relations amongst each other and collectively strive for the development of the college. To equip the students with the knowledge, skill, and values that are necessary for sustaining the balance between the livelihood and the life by providing an

effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college. The students are encouraged to participate in various programs through which culture, traditions, values, duties, and responsibilities are learnt. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving the students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone obeys the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, essence of Indian Traditional Knowledge, as a small step to inculcate strong value system among the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
14	Nil	Nil	834

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted entry of automobiles - Yes 2. Use of Bicycles/ Battery powered vehicles - Yes 3. Pedestrian Friendly pathways - Yes 4. Ban on use of Plastic - Yes 5. landscaping with trees and plants - Yes

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1. Title of the practice – Health and hygiene of pre and post marital care 2. Objectives of the Practice - a) To create awareness among girls who are the future mothers. b) To reduce maternal and infant mortality in Odisha 3. Methodology- We conduct in-house tanning and awareness sessions in collaboration with Home Science Department, Where we provide workshops, demonstrations, group discussions , one-to- one interactions , Leaf-let distribution, poster design, role play to spread awareness ,information to the

young girls . 4. Outcome- Young girls are skilled and well informed about the consequences of motherhood, well prepared with all relevant information to reduce all the risks and can able to enjoy a safe motherhood along with good hygiene and sound health. Best Practice II 1. Title: Tanning on Food processing and food preservation 2. Objective: 1. To equip our girls with self-employment skills 2. To make them financial independent and enhance their social position in the society with their own identity Methodology- We provide tanning, workshop, exposure visit, participation, internship and along with we create industry linkages to facilitate self employed avenues. We organize exhibitions to show case and promote their business. Outcome – They acquire skills, became self –dependent and prepare for future livelihood with confidence to face their life. 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words We are providing training to the young girls on food processing, food preservation techniques under the supervision of Home Science department, which will enhance their learning skills on how to process food, make use of seasonal foods with preserving their nutritional value and increase the life span, so that it can be used for a longer period. The knowledge of Food preservation technology is very essential now a day. Therefore the students get training on mainly with various food products and their preservation techniques. The students have been imparted training on the oldest methods of preservation like drying, refrigeration, and fermentation along with modern methods including canning, pasteurization, freezing, irradiation, and the addition of chemicals preservatives. Provide the weblink of the institution 8.Future Plans of Actions for Next Academic Year • The construction work is to be completed so that different classes in addition to the existing classes will be conducted conveniently as the college will have more number of rooms at its disposal. • Laboratories are to be improved to facilitate practical classes in different subjects. • All the students will be given scope through seminars to improve their understanding and writing of the subject. • Steps will be taken to provide better library facilities to attract the teachers as well as the students. • Library will be automated and will give better learning experience. • Upgradation/ Automation of Library with more numbers of journals, Reference Books and text books. • Students will be provided with better facilities for sports and games. • Preparation for NAAC second cycle. • To upload best lectures, notes in the institutional website to make students subject friendly and to attract good students to the college. • To open more smart class rooms. • To facilitate extensive use of Information and Communication Technology (ICT) resources. • To provide ready and relevant information to stakeholder through Electronic Data Management and Institutional website.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://knwcbbsr.com/Attachment/INSTITUTIONAL%20BEST%20PRACTICES.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We are providing training to the young girls on food processing, food preservation techniques under the supervision of Home Science department, which will enhance their learning skills on how to process food, make use of seasonal foods with preserving their nutritional value and increase the life span, so that it can be used for a longer period. The knowledge of Food preservation technology is very essential now a day. Therefore the students get training on mainly with various food products and their preservation techniques. The students have been imparted training on the oldest methods of preservation like drying, refrigeration, and fermentation along with modern methods including

canning, pasteurization, freezing, irradiation, and the addition of chemicals preservatives.

Provide the weblink of the institution
www.knwcbbsr.com

8.Future Plans of Actions for Next Academic Year

• The construction work is to be completed so that different classes in addition to the existing classes will be conducted conveniently as the college will have more number of rooms at its disposal. • Laboratories are to be improved to facilitate practical classes in different subjects. • All the students will be given scope through seminars to improve their understanding and writing of the subject. • Steps will be taken to provide better library facilities to attract the teachers as well as the students. • Library will be automated and will give better learning experience. • Upgradation/ Automation of Library with more numbers of journals, Reference Books and text books. • Students will be provided with better facilities for sports and games. • Preparation for NAAC second cycle. • To upload best lectures, notes in the institutional website to make students subject friendly and to attract good students to the college. • To open more smart class rooms. • To facilitate extensive use of Information and Communication Technology (ICT) resources. • To provide ready and relevant information to stakeholder through Electronic Data Management and Institutional website.