

**The Annual Quality Assurance Report (AQAR) of the IQAC**

**AQAR for the Year 2018-19**

**Part-A**

1. **Details of the Institution**

1.1 Name of the institutions

KAMALA NEHRU WOMEN’S COLLEGE

 UNIT-1

1.2 Address Line 1

 SBI, MAIN BRANCH ROAD

Address Line 2

 BHUBANESWAR

City/Town

 ODISHA

State

 751009

Pin Code

 knwcbbsr@gmail.com

Institution e-mail address

Contact Nos.

 0674-2530545

 Mr. Srikant Mishra

Name of the Head of the Institution

 0674-2530545

Tel. No. with STD Code

* 1. **NAAC Track ID** (*For ex. MHCOGN 18879*)

ORCOGNI2707

www.knwcbbsr.com

1.4 Website address

Web-link of the AQAR

htti//.www.knwcbbsr.com/iqac.hp

1.5 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B |  | 2006 | 2006-2011 |
| 2 | 2nd Cycle |  |  |  |  |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

10.05.2013

* 1. Date of Establishment of IQAC :

2018-19

* 1. **AQAR for the year**

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ( *for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

1. AQAR 2014 – 15 (DD/MM/YYYY)
2. AQAR 2015 – 16\_\_\_ (DD/MM/YYYY)
3. AQAR 2016-17 (DD/MM/YYYY)
4. AQAR 2017 - 18 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

****

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

****

Type of Institution Co-education Men Women

 Urban Rural Tribal

****

Financial Status Grant-in-aid UGC 2(f) UGC 12B

****

****

****

 Grant-in-aid + Self Financing Totally Self-financing

02

1.10 Type of Faculty/ Programme

 Arts Science Commerce Law PEI (Phys Edu)

****

****

****

 TEI (Edu) Engineering Health Science Management

 Others (Specify)

RAMADEVI WOMEN’S UNIVERSITY, BHUBANESWAR

1.11 Name of the Affiliating University (*for the Colleges*)

**DR. VEDULA RAMALAKSHMI**

Nameof the IQAC Co-ordinator

Mobile

knwcbbsr@gmail.com

**9437392555**

IQAC e-mail address

1.12 Special status conferred by Central/State Government-UGC/CSIR/DST/DBT/ICMR etc.

 NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

NA

NA

DST Star Scheme UGC-CE

NA

NA

UGC-Special Assistant Programme DST-FIST

NA

NA

UGC-Innovative PG programmes Any other(specify)

NA

NA

UGC-COP Programme

NA

1. **IQAC Composition and Activities**

08

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

05

2.3 No. of Students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and Community representatives

01

2.7 No. of Employers/Industrialists

-

2.8 No. of the External Experts

01

2.9 Total No. of members

20

2.10 No. of IQAC meeting held

02

03

05

2.11 No. of meetings with various stakeholders: G.B Faculty

03

03

-

04

Non-Teaching s students Alumni parents

Staff (at each Dept. )

2.12 Has IQAC received any funding from UGC during the year? Yes No

No

-

NA

 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

i. No. of Workshops organized by the IQAC

Total Nos. International National State Institution level

08

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-

-

-

1. Theme

Soft skills

2.14 Significant Activities and contributions made by IQAC

1. Orientation of Stakeholders regarding reaccreditation process.
2. Assisted and supported the major activities held during the year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.\*

|  |  |
| --- | --- |
|  **Plan of Action** |  **Achievements** |
| * Emphasis is given to Academic Accounting and Administration activities.
* Implementation of Choice Based Credit System (CBCS) and reformation of examination system.
* Strengthening the counseling and career guidance cell for students.
* Audio system to be introduced specially in large classroom.
* Automation of Library is to be initiated.
 | * Result of +3 final year students are reviewed. Academic performance of the students is outstanding. Two University toppers from Anthropology and Home Sc., 100 % result in Sociology, Mathematics, Zoology, Political Sc., Education, Odia & Botany, has given a good academic map of the college.

As per direction of Govt. of Higher education Complete Accounts Procedure Automation (CAPA) is in process.* Choice Based Credit System (CBCS) has been already introduced by the University
* Mid-semester and semester system of examination has been introduced.
* A socio-psychological counseling for students of the college has been taken up as a pilot project by the faculty member of Psychology. Faculty members of Hons. teaching depts. have been providing career guidance to their students. For this purpose, a few reputed professional institutes have been invited this year for counselling. Many students from science, humanities and commerce faculties have benefitted from this. Soft skill training sessions were held during the year.
* One smart class has been established with collaboration with HED.
* Process is initiated.
 |

2.16Whether the AQAR was placed in statutory body Yes No

****

****

Management Syndicate Any other body

Provide the details of the action taken

* Plan of Action for 2018-19 approved by HOD’s and members IQAC.
* Choice Based Credit System implemented
* Socio psychological counseling for students as a pilot project has been taken upAudio systems are installed in large class room.

**Part- B**

**Criterion - I**

**1.Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programme | Number of Programmes added during the year | Number of self-financing programmes | Number of value added/career Oriented programmes |
| PhD |  |  |  |  |
| PG |  |  |  |  |
| UG | 19 |  | 02 |  |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate |  |  |  |  |
| Others |  |  |  |  |
| **Total** | 19 |  | 02 |  |
|  Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

* 1. i. Flexibility of the curriculum:CBCS/Core/Elective option/Open options
1. Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 06 |
| Trimester | -- |
| Annual | -- |

1.3 Feedback from stakeholders\* (on all aspects) Alumni Parents Employers Student

****

****

****

****

Mode of feedback : Online Manual Co-operating schools(for PEI)

\****An analysis of the feedback in the Annexure -***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Choice Based Credit System (CBCS) has been already introduced by University Board of Study members are assigned to revise/update the syllabi:

 1.5 Any new Department/Centre introduced during the year. If yes, give details.

 NIL

**Criterion-II**

**2.Teaching,Learning and Evaluation**

2.1 Total no of permanent faculty

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Total | Lecturer | SR. Lecturer | Reader | Guest faculty | PET |
| 63 | 24 | 12 | 17 | 09 | 01 |

22

2.2 No. of permanent faculty with PhD

2.3 No. of faculty positions recruited(R) and Vacant(V) during the year

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Lecturer | Sr. lecturer | Reader | Others |  Total  |
| R | V | R | V | R | V | R | V | R | V |
| - | 04 | - | - | - | - | - | - | - | 04 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

09

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of faculty | International level | National level | State level |
| Attended | - | - | 01 |
| Presented papers | - | 01 | 03 |
| Resource persons | - | 01 | 05 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

* **Innovative processes viz feedback from students, PPT presentation, use of LCD projector, field study, study tours, Industrial visits, Extra mural talk, Science Exhibition, soft skill trainings, Orientation, workshops, trainings & E-magazine adopted by the institutions.**

2.7 Total no. of actual teaching days during this academic year

181

2.8 Examination/Evaluation Reforms initiated by the institution

Besides University examination, monthly tests were conducted by the college to enhance academic seriousness among the students.

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study/ Faculty/ Curriculum Development workshop

|  |  |  |
| --- | --- | --- |
| 18 | - | - |

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage (2018-19):

|  |  |  |
| --- | --- | --- |
| Title of the programme | Total no. of students appeared |  Division |
| Distinction | I% | II% | III% | Pass | % |
| Arts (H) | 242 | 73 | 30 | 77 | 87 |  | 81.40 |
| Science | 58 | 20 | 29 | 18 | 03 |  | 86.20 |
| Commerce | 49 | 07 | - | 06 | 31 |  | 75.51 |
| Arts -Pass | 04 | - | - | - | 01 |  | 25.00 |

(Attached)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Continuous Evaluation of Teaching process is done through feedback, periodical review and IQAC gives inputs in teaching methods.

Teaching learning is strengthened through participatory interactive / experiential learning.

2.13 Initiatives undertaken towards faculty development (2018-19)

|  |  |
| --- | --- |
| Faculty/Staff Development Programmes | Number of faculty benefitted |
| Refresher courses | 03 |
| UGC-Faculty Improvement Programme | - |
| HRD Programmes | - |
| Orientation Programmes | - |
| Faculty exchange programme | 02 |
| Staff training conducting by the university | - |
| Staff training conducted by other institutions | 02 |
| Summer/Winter schools, Workshopsetc. | - |
| Others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of permanent employees | Number of vacant positions | Number of permanent positions filled during the year | Number of positions filled temporarily |
| Administrative staff | 05 | 02 (Sr. Clerk) | 01 | 05 ( M.P) |
| Technical staff | - | - | - | - |
| Lab. Asst. | - | - | - | - |
| Class IV | 16 | 03 | - | 03(MP) |

**Criterion - III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Members IQAC interacted with faculty members to take up research project and to contribute papers in national/international seminars and published in national / Internatoional journals.

3.2 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | 06 | - | - |
| Outlay in Rs. Lakhs | - |  | 9,78,000.00/- | - |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | - | 02 | 01 |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on impact factor of publications

Range Average Hi-index Nos. in SCOPUS

****

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the Project | Duration year | Name of the funding agency | Total grant sanctioned | Received |
| Major projects | - | - | - | - |
| Minor projects | 2018-19 | UGC | 9,78,000.00/- | - |
| Interdisciplinary projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/College | - | - | - | - |
| Students research project | - | - | - | - |
| Any other(specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published With ISBN No. Chapters in Edited Books

-

-

 Without ISBN No.

-

3.8 No. of University Departments receiving funds from

-

-

-

 UGC-SAP CAS DST-FIST

 DPE DBT Scheme/funds

-

-

-

3.9 For colleges Autonomy CPE DBT Star Scheme

Nil

-

 INSPIRE CE Any Other (specify)

-

3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences organized by the Institution:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | - | - | - | - | 02 |
| Sponsoring agencies |  |  |  |  | BBSR Smart City Ltd. |

04

3.12 No. of faculty served as experts, chairpersons or resource persons

-

-

-

3.13 No. of collaborations International National Any other

-

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

-

-

From funding agency for management of University/College

Total

-

3.16 No. of patents received this year

|  |  |  |
| --- | --- | --- |
| Type of patent |  | Number |
| National | Applied | - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialized | Applied | - |
| Granted |  |

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| - |  | - | - | - | - | - |

3.18 No. of faculty from the institution who are Ph.D. Guides

02

And students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled+ existing ones)

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 JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

-

05

Institution level University level State level National level International level

100

--

02

3.22 No. of students Participated in NCC events:

--

--

 University level State level

--

--

 National level International level

3.23 No. of Awards won in NSS:

 University level State level

--

--

--

--

 National level International level

3.24 No. of Awards won in NCC:

--

--

 University level State level

--

--

 National level International level

3.25 No. of Extension activities organized

08

--

University forum College forum

03

17

--

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Industrial Social Responsibility. YRC/NSS wing organized following activities-

* + The college organizes various programmes through social activities to promote citizenship roles.
	+ Camps by NSS to understand social responsibility and discharge them effectively.
	+ Active citizenship to be a worthily and responsibility citizen
	+ ‘Safe city Safe Campus’ to make the city and campus safe from increasing crime rate.

**Criterion-IV**

**4. Infrastructure and Learning Resources**

**4.1** Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of fund | Total |
| Campus area | 4036sqft. | - | - | 4036sqft. |
| Class rooms | 08 |  |  | 08 |
| Laboratories | 08 | - | - | 08 |
| Seminar Halls | - | - | - | - |
| No. of important equipments purchased(≥1-0 lakh) during the current year | - | - | - | - |
| Value of the equipment purchased during the year(Rs. In lakhs) | - | - | - | - |
| Others | - | - | - |  |

4.2 Computerization of administration and library

Admission and Examination work is computerized Administrative work is partly computerized and automation work is in process.

4.3 Library services

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books  | 14225 | 3105235 | 2298 | 444775 | 16523 | 3550010 |
| Reference Books | 8722 | 669420 | 270 | 74231 | 8992 | 743651 |
| e-Books | - | - | - | - | - | - |
| Journals | 20 | - | - | - | 20 | - |
| e-Journals | 01 | - | - | - | 01 | - |
| Digital Database | - | - | - | - |  | - |
| CD & Video | 30 | - | 02 | - | 32 | - |
| Others(specify) | - | - | - | - | - | - |

4.4 Technology up gradation(overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Language Lab. | Internet | Library | Office | Departments | Others |
| Existing | 53 | 31 | 05 | 17 | 02 | 08 | 07 | - |
| Added | - | - | - | - | - | - | - | - |
| Total | 53 | 31 | 05 | 17 | 02 | 08 | 07 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)\

|  |
| --- |
| Human Resource Management through Human Resource Management System (HRMS)Accounting through College Accounting procedure Automation (CAPA) installed fibreoptic by BSNL |

4.6 Amount spent on maintenance in lakhs:

3,00,000.00

1. ICT

3413000.00

1. Campus Infrastructure and facilities
2. Equipments

499000.00

1. Others

610290.00

4822290.00

TOTAL

**Criterion - V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. 24X7 helpline to applicants and parents during admission process.
2. Career Guidance Cell
3. Placement Cell
4. Reprographic Service
5. Traffic Awareness Programme
6. Soft skill training & workshops.
	1. Efforts made by the institution for tracking the progression

All Hons. teaching department have a data base to capture the relevant information related to students and Alumni.

5.3(a) Total Number of students

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph.D. | Others |
| 1174 | Nil | Nil | Nil |

Nil

1. No. of students outside the state
2. No. of international students

-

|  |  |
| --- | --- |
| No | % |
| 1174 | 100% |

|  |  |
| --- | --- |
| Nil |  |
| NA |  |

MenWomen

|  |  |
| --- | --- |
| Last Year 2017-18 | This Year 2018-19 |
| General | SC | ST | OBC | Physically Challenged/ others | Total | General | SC | ST | OBC | Physically Challenged/ others | Total |
| 739 | 117 | 84 | 247 | 32 | 1219 | 697 | 134 | 98 | 206 | 39 | 1174 |

Demand ratio Dropout %

* 1. Details of student support mechanism for coaching for competitive examinations (if any)

Nil

5.5 No. of students qualified in these examinations

-

-

-

-

NET SET/SLET GATE CAT

-

-

-

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

 Placement cell of the college has conducted Orientations, seminars, counselling, mock interviews and screening tests throughout the year as a part of placement and campus drive. Which has benefited the students directly and indirectly.

Companied like –Wipro Technologies,Cognizant, Infosys, Cognizant, OMICS International, CPC Dignostics, Capgemini, Tech Mahindra were the part of placement drive in the college.

|  |
| --- |
|  |

200

No of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off campus*** |
| No. of organizations visited | No. of students participated | No. of students placed | No. of students placed |
| 08 | 45 | 10 | - |

5.8 Details of gender sensitization programmes

Conference on the topic “Gender Sensitization” by Bhubaneswar smart city limited, under the supervision of NSS.

5.9 Students activities

5.9.1 No. of participated in sports, games, and other events

-

-

14

State/University level National Level International level

No. of students participated in cultural events

-

-

01

State/University level National level International level

5.9.2 No. of medals/awards won by students in sports, games and other events

-

-

01

Sports: State/university National level International level

-

-

-

Cultural: State/university National level International level

5.10 Scholarships and financial support

|  |  |  |
| --- | --- | --- |
|  | Number of students | Amount |
| Financial support from institution | - | - |
| Financial support from government | 111 | 5,42,668.00 |
| Financial support from other sources | - | - |
| Number of students who received International/National recognitions | - | - |

\* no of meritorious students received LAPTOP from Govt.

5.11 Student organized/initiatives

Nil

Nil

Nil

Fairs: State/university level National level International level

Nil

Nil

Nil

Exhibition: State/university National level International level

5.12 No. of social initiatives undertaken by the students

06

5.13 Major grievances of students (if any) redressed:

* Regular appointment of faculty under Management.
* Procurement of Laboratory equipment.
* Adequate drinking water facility by installing Aqua Guard.
* Washroom added in response to student’s grievance.
* Sanitary Napkins vending machine installed.

**Criterion-VI**

**6. Governance, Leadership and Management**

6.1 State the vision and mission of the institution

**VISION:** The vision of the institution is to achieve academic excellence in Higher Education, grow as a quality educational institution and provide need based course having socially relevance.

**MISSION:** The institution came into being with the mission of empowerment of women through higher education and training. Human resource development is key to the economic growth of the society and women constitute about 50% of total human resources of the country. Keeping in view the socio-economic and cultural tradition of the state and revolution in the field of information technology the institution has an objective to develop the all-round personality of the girl students by improving their general awareness and equipping them with intellectual and technical skills to make them socially relevant and responsible.

6.2 Does the institution has a management information System-Yes

1. Student admission through students’ Academic Management (SAMS) system.
2. Administrative procedure including finance.
3. Student’s records.
4. Evaluation and Examination procedures.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum development

We are being an affiliated institution under the Ramadevi Women’s University, we are not entitled to develop or modify the syllabus independently. However, some of our faculty members are members of Board of studies. They contribute to develop or modify their syllabus in respective subjects.

6.3.2 Teaching and Learning

1. Lecture method, experiential learning and interactive learning.
2. Field visit, Study tour, Project work.
3. Exhibition, Poster Presentation.
4. Use of Charts, Posters.
5. Audio video learning and Smart class room.
6. E-learning through e-magazine / e-Journal

6.3.3 Examination and Evaluation

1. As per the norms of Ramadevi Women’s University, Examinations are conducted and evaluation is done.
2. Formative evaluations are made through Mid semester/ Internal Examination.

6.3.4 Research and Development

* Encourage faculty members to pursue M.Phil and Ph.D. Programme.
* Facilitate the students to undertake research project as part of their curriculum.
* Facilitate the faculty who are approved guides to supervise their scholars for M. Phil/Ph.D. Programme.
* Teachers are deputed for Workshop and seminars.
* Facilitate the faculty to submit their research project.

6.3.5 Library, ICT and physical infrastructure/instrumentation

* Reprographic facility.
* Library is student user friendly.
* Complete Accession Numbering System.
* Reading room.
* Daily newspaper reading facility.
* Fire Extinguishers.
* CCTV Surveillance.
* Journals and magazines for Honors departments.

6.3.6 Human Resource Management

* The administration of the college always prioritizes to undertake steps for enrichment of the available human resources.
* The faculty members are always encouraged to enhance their knowledge.
* Students are motivated to enrich themselves through interactive Teaching Learning Process.

6.3.7 Faculty and staff recruitment

All recruitments are done on the basis of merit, subject to the rules and regulations laid down by the Government of Odisha.

6.3.8 Industry Interaction/Collaboration

* Industrial visits are arranged for the students.
* Placement cell invited different companies/organizations for the campus recruitment.

6.3.9 Admission of students

* Admission to the first year classes of Arts/Science/Commerce stream is carried out through e-admission process under the SAMS (Students’ Academic Management System) programmes as per guideline of the government of Odisha.
* The selection is based on last qualifying mark, reservation as per the guideline of Govt.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | EPF, Staff Welfare |
| Non-teaching | EPF, Staff Welfare |
| Students | Students Aid, Students safety Insurance. |

6.5 Total corpus fund generated

2,68,400.00

6.6 Whether annual financial audit has been done Yes No

****

6.7 Whether Academic and Administrative Audit(AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit type |  External |  Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | DHE/DLC | Yes | College Academic Council IQAC |
| Administrative | Yes | DHE/GB | Yes | Principal / Bursars |

6.8 Does the University/Autonomous College declares results within 30 days?

****

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

A

6.11 Activities and support from the Alumni Association

* No formal Alumni Association is registered.
* Ex-students share their views whenever required.
* Alumni member is a part of IQAC Team.

6.12 Activities and support from the Parent- Teacher Association

Parent –Teacher Association is not registered. But during parent –Meet feedback / suggestion is taken from the parents. Parent teacher meeting are organized regularly at departmental level.

6.13 Development programmes for support staff

6.13. Development programme for support staff.

The support staff is encouraged to attend training programmes as and when organized by the government, university and other agencies from time to time relating to administration, accounts, admission and examination.

6.14 Initiatives taken by the institution to make the campus eco-friendly

* Tree plantation by NSS.
* Energy conservation.
* Solid waste management.
* Hostel is run by Solar Power.
* Polythene free campus.

**Criterion-VII**

**7.Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

* All the honours departments carried out study tour programmes to different institutes, industries and places relevant to Botanical and Zoological importance.
* Soft Skill training programme.
* Self Defense for girl students.

Research activities.

7 Provide the Action Taken Report (ATR) based on the plan of action decided

upon at the beginning of the year.

|  |
| --- |
| **Achievements** |
| * Results of final year degree students are reviewed. Academic performance of the students for the current year is outstanding.
* The College produced University toppers from the Department of Anthropology, Education and Mathematics with distinction.
* Overall percentage of success in Arts (Hons) is 81.40% in science it is 86.20% and in commerce 75.51%. 100% result in Education(H), Odia(H), Botany(H), Mathematics(H) and Zoology(H). In response to the direction of the Department of Higher Education, Govt. of Odisha, the College has initiated the process of Complete Accounts Procedure Automation (CAPA) . The process is expected to be completed soon.
* Choice Based Credit System (CBCS) has already been introduced by the University. The faculty members are being oriented to design the lesson plan on the basis of the changed framework (i.e., semester pattern with CGP system)
* A socio-psychological counseling for students of the college has been taken up as a pilot project by the faculty members of Psychology.
* Faculty member of Hons. teaching dept. have been providing career guidance to their students.
* Regular Career Counselling and Soft Skill Classes have been conducted for the students for better employability.
* Some reputed organizations have provided career guidance during the year.
* Construction of New Academic building is over and construction of new administrative building is under progress.
 |

7.3 Give Best Practices of the institution (*please see the format in the NAAC Self-study Manuals)*

Best Practices –

1. Experiential Learning
2. Field / industrial / Study tours exposure to the students
3. Soft skill training session.
4. Self-defense training program.

\****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness/protection

* A number of seminars / workshop organized by the college to generate environmental awareness programme.
* Within the campus, best practices for conservation of electric power, water and other resources were followed so as to reduce consumption.
* Use of Polythene is banned.

Self-defenceTraining to girls

7.5 Whether environmental audit was conducted ? Yes No

****

7.6 Any other information the institution wishes to add. (for example SWOC analysis)

***Strength :-***

* Well-developed monitoring system for overall development of students
* Dedicated, committed & qualified faculty.
* Assistance to students for fetching scholarship.

***Weakness :-***

* Limited autonomy for designing curricula.
* No autonomy for launching new Professional / Self - Financing Courses.
* Inadequate infrastructures.

***Opportunities :-***

* No of students admitted in different U.G. Courses is increasing. It indicates that our institution can be developed as an education hub.
* There is a vast potential for opening of P.G. courses. So that the institution can be developed as a Research Centre.

***Challenges :-***

* To fulfill expectation of stakeholders.
* Resource mobilization to cater to the growing needs of the institution.
* Launching Professional courses in the institution.
* Competition from premier govt. institutions.

***Strength :-***

* Well-developed monitoring system for overall development of students
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***Challenges :-***

* To fulfill expectation of stakeholders.
* Resource mobilization to cater to the growing needs of the institution.
* Launching Professional courses in the institution.
* Competition from premier govt. institutions.

**8. Plans of institution for next year**

1. Preparation for NAAC Peer Team visit.
2. Construction of New Administrative Block to meet the necessities of the college.
3. Launching professional courses in the institution in Self Financing mode.
4. Launching Post Graduate courses.
5. To upload best lectures, notes in the institutional website to make students subject friendly and to attract good students to the college.
6. To open more smart class rooms.
7. To promote the participation of students and faculty in extension activities and outreach programmes viz. NSS and YRC.
8. To make efforts towards infrastructure development of the college to cater to the needs of the students.
9. Up gradation/Automation of Library with more numbers of journals, Reference Books and text books.
10. To facilitate extensive use of Information and Communication Technology (ICT) resources.
11. To provide ready and relevant information to stakeholder through Electronic Data Management and Institutional website.
12. Organize the seminars on E-waste Management.
13. Language Lab. to be more functional.

*Name:-****Dr. Vedula Ramalakshmi*** *Name :-* ***Mr. Srikanta Ku. Mishra***

* *

*Signature of the coordinator,IQAC Signature of the Chairperson,IQAC*

**Best Practice - I**

**1. Title of the Practice: - Experiential learning**

**2. Objectives -**

* To enhance learning activity and innovative teaching practices.
* To propagate interactive learning.
* To propagate outbound learning.
* To improve students' learning experiences and outcomes.
* To strengthen the bond between teachers and students.
* To make learning more student centric and participative.

**3. The Context: -**

 Institutions need to ensure that the education they impart, meets the expectations of the students. Proper use of teaching materials, mock tests, seminar help to retain concept and create the positive learning environment for the interest of the students.

**4. The Practice: -**

 In addition to traditional classroom teaching, Faculty members use models, charts, latest books, e-journals, audio-video learning, demonstrations etc. for interactive teaching learning process. Extra mural lectures are arranged by the college and by all the departments by inviting reputed academicians. Departmental Seminars are organized, students are assigned to prepare seminar papers, training sessions and workshops.

**5. Evidence of Success:-**

 Overall percentage of success in Arts(Hons) is 81.40% in science it is 86.20% and in commerce75.51%. 100% result in Education(H), Odia(H), Botany(H), Mathematics(H) and Zoology(H). Three students became University toppers from Anthropology(H) and Mathematics(H)and Education(H) with distinction.

  Each and every Hons. teaching departments organized departmental seminars and Extra mural lectures. Increasing number of students have made seminar presentations.

  Better interaction of students in academic and administrative spheres.

**6. Problems Encountered and Resources Required: -**

  Support of Skill Development by the institute to enhance hidden potential.

  English communication and writing ability of the students.

  Lack of platform to express their potential.

**Best Practice – II**

**Title of the Practice**

**1- Field / industrial exposure to the students**

**2- Objective of the Practice:**

* To expose student to current research trends in Humanities / industry / Biology.
* To inculcate research culture among the students
* To improve practical knowledge and technical skills of the students.
* To meet people in the field and learn by sharing.
* To help students Understands their strength and weakness.
* To understand the problem of down trodden.

**3- The context: -**

 Higher Education has undergone rapid changes in terms of social research, industrial research, technology, functioning etc. To bridge the gap between curriculum and practical knowledge, college has taken initiative to promote field / industrial exposure along with study tours to the students.

**4. Practice**: -

* Students are encouraged to pursue their project work in their relevant area.
* Students are encouraged to participate in such initiatives.

**5. Problems Encountered and Resource Required: -**

 Non availability of adequate fund.

**Best Practice – III**

**SOFT SKILLS TRAININGS**

* **Dimensions of the soft skills**

Undoubtedly, students of today are the future citizens, Nation builders and employers and employees of profitable global businesses. For students to stand out as promising assets for the Nation as well as multinational organizations, they need to invest in the sharpening of soft skills. These abilities which are linked to personality traits are a host of interpersonal capabilities that will help the present day students to transform into outstanding and finest Human being, a worthy citizen and a corporate resource.

 So, if students are looking to establish a successful professional career, here are the numerous ways in which soft skills are important for them to enjoy an edge over others who are not aware with these life-changing “Soft Skills”. By sharpening the Soft Skills, Students Develop Adaptability, Empathy, Effective communication, Emotional Intelligence, Nurture Interpersonal Relationships, Better Understanding of Classroom Lectures, Unveil the Leadership Qualities, Goal Setting and Target Achievement, Unleash The Hidden Potentials and a Steady Push in Presentation Skills.

 Our College understands the above need for the successful and promising future of the students. Keeping this in view IQAC has conducted Soft Skill training sessions from 19th of January,2019to 2nd March, 2019. The Programme was designed for 45 hours to be completed in 15 days. A total of 150students belonging to all the three streams; Humanities, Science and Commerce streams were benefited from these programs during the current year. The topics like - Effective communication skills, Time Management, understanding self, edia literacy, Leadership in action, The power of the subconsciouexperienceabounding,infunff attraction, Interview Skills were covered. During the sessions Students had an altogether different type of experience abounding in fun, learning, and a unique type of interaction.

**Best Practice – IV**

**SELF – DEFENCE**

Self-defense, especially for women, is of utmost importance in the kind of the world we live in today. Women, usually referred as the weaker sex, are considered easier targets. In a country like India where the cases of gender violence are on rise, out of which many go unreported, self-defence for women has become a necessity more than ever.

 College has conducted Self Defence training for the girl students under the guidelines of Department of sports and youth affairs, Government of Odisha. The training was conducted from 04/01/19 – 19/01/19. The data related to the training are as follows-

* Data related to Self Defence Training conducted for the year 2018-19

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **Date/Year** | **Number of students benefitted** | **Master trainers** |
| 01. | 04-19/01/18 | 308 | 1. Ms. SunitaSahoo
2. Ms. Subhshree Jena
3. Ms. Jayashree Jena
4. Ms. SunitaBehera
5. Ms. Asma Begum
 |

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**KAMALA NEHRU WOMEN’S COLLEGE, BHUBANESWAR
STUDENT’S FEEDBACK – 2018-19**

**KAMALA NEHRU WOMEN’S COLLEGE**

**STUDENTS' APPRAISAL**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 90% - 100% | 80% - 90% | 70% - 80% | 60% - 70% | 40% - 60% |
|  | **General Attitude** | **SubjectRelated** | **General** **Attitude** | **Subject****Related** | **General** **Attitude** | **Subject****Related** | **General** **Attitude** | **Subject****Related** | **General** **Attitude** | **Subject****Related** |
| 2018 – 19(58) | **22** | **14** | **20** | **21** | **13** | **15** | **00** | **05** | **03** | **03** |

**KAMALA NEHRU WOMEN’S COLLEGE**

**STUDENTS' APPRAISAL**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 90% - 100% | 80% - 90% | 70% - 80% | 60% - 70% | 40% - 60% |
|  | **General Attitude** | **SubjectRelated** | **General** **Attitude** | **Subject****Related** | **General** **Attitude** | **Subject****Related** | **General** **Attitude** | **Subject****Related** | **General** **Attitude** | **Subject****Related** |
| 2017 – 18 | **37.9%** | **24.1%** | **34.4%** | **36.2%** | **22.4%** | **25.8%** | **0%** | **10%** | **6%** | **6%** |

**KAMALA NEHRU WOMEN’S COLLEGE**

**STUDENTS' APPRAISAL, GENERAL ATTITUDE**

**KAMALA NEHRU WOMEN’S COLLEGE**

**STUDENTS' APPRAISAL, SUBJECT RELATED**