**The Annual Quality Assurance Report (AQAR) of the IQAC**

**AQAR for the Year 2016-17**

**Part-A**

1. **Details of the Institution**

1.1 Name of the institutions

KAMALA NEHRU WOMEN’S COLLEGE

UNIT-1

1.2 Address Line 1

STATE BANK, MAIN BRANCH ROAD

Address Line 2

BHUBANESWAR

City/Town

ODISHA

State

751009

Pin Code

knwcbbsr@gmail.com

Institution e-mail address

Contact Nos.

0674-2530545

Mr. Pradipta Kumar Mishra

Name of the Head of the Institution

0674-2530545

Tel. No. with STD Code

* 1. **NAAC Track ID** (*For ex. MHCOGN 18879*)

ORCOGNI2707

www.knwcbbsr.com

1.4 Website address

Web-link of the AQAR

1.5 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B |  | 2006 | 2006-2011 |
| 2 | 2nd Cycle |  |  |  |  |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

10.05.2013

* 1. Date of Establishment of IQAC :

2016-17

* 1. **AQAR for the year**

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ( *for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

1. AQAR (DD/MM/YYYY)
2. AQAR (DD/MM/YYYY)
3. AQAR (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

****

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

****

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

****

****

****

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/ Programme

Arts Science Commerce Law PEI (Phys Edu)

****

****

****

TEI (Edu) Engineering Health Science Management

Others (Specify)

UTKAL UNIVERSITY, VANI VIHAR & RAMADEVI WOMEN’S UNIVERSITY, BHUBANESWAR

1.11 Name of the Affiliating University (*for the Colleges*)

DR. JYOTSNA MOHANTY

Name of the IQAC Co-ordinator

Mobile

knwcbbsr@gmail.com

9437134108

IQAC e-mail address

1.12 Special status conferred by Central/State Government-UGC/ CSIR/ DST/ DBT/ ICMR etc

NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

NA

NA

DST Star Scheme UGC-CE

NA

NA

UGC-Special Assistant Programme DST-FIST

NA

NA

UGC-Innovative PG programmes Any other(specify)

NA

NA

UGC-COP Programme

NA

1. **IQAC Composition And Activities**

11

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

01

2.3 No. of Students

03

2.4 No. of Management representatives

01

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and Community representatives

-

2.7 No. of Employers/Industrialists

-

2.8 No. of the External Experts

03

2.9 Total No. of members

19

2.10 No. of IQAC meeting held

04

02

No

2.11 No. of meetings with various stakeholders: No Faculty

Non-Teaching Staff Students Alumni Others

-

-

-

2.12 Has IQAC received any funding from UGC during the year? Yes No

No

-

NA

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

i. No. of Seminars/Conference/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution level

---

-

-

-

-

1. Themes

NA

2.14 Significant Activities and contributions made by IQAC

1. Orientation of Stakeholders regarding reaccreditation process.
2. Assisted and supported the major activities held during the year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.\*

|  |  |
| --- | --- |
| **Plan of Action** | **Achievements** |
| 1. 1- Plan of Action is prepared on the basis of Common Minimum Standared (CMS) guideline (2016-17) submitted by Dept. of Higher Education, Govt. of Odisha.   2-PPPTo make efforts towards infrastructure development of the college to cater to the needs of students demand.  3-PPPUpload SSR in college website and hard copy will be sent to NAAC for 2nd Cycle reaccreditation.  4-PPPTo provide career guidance to the students and thereby make them eligible to get proper placement.  5-PPPAudio system to be introduced specially in large classroom.  6-PPPSteps will be taken to open self-financing courses. | * Admission processes were held strictly on the basis of Govt. schedule through e-admission. * Commencement of Classes as per Govt. guideline. * Lesson-Plan-cum register prepared by individual teacher as per syllabus/units allotted to them and progress verified by Heads of the dept. and sent to Principal counter signature. * Respective Hons. Teaching departments were organized seminar and students presented their seminar papers. Proposals are in pipeline for detaining grants for National seminars. * Extra-mural Lectures were organized by inviting renowned Prof./ Academicians/ Industrialists. * Regular parents-teachers meeting were organized and suggestions were given by the parents to enhance teaching Learning Process. * A sum of Rs. 2 crore against RUSA grant has been sanctioned by Govt. for Infrastructure Development. Besides, as that college is obtaining of Rs. 2.90 crore for G.B. towards infrastructure Development Rs. 1.5 crore already pledged with CPWD. * SSR uploaded for reaccreditation by NAAC. * Placement and Career Counselling Cell invited a number of organizations in the campus to guide students and also made placement available. * Work is under progress. * It is approved by G.B. to submit proposals. |

\**Attach the academic Calendar of the year as Annexure.*

****

2.16 Whether the AQAR was placed in statutory body Yes No

****

Planning Board

Management Syndicate Any other body

Provide the details of the action taken

It was unanimously decided to submit the AQAR to NAAC, Bangalore

**Part- B**

**Criterion - I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programme | Number of Programmes added during the year | Number of self-financing programmes | Number of value added/career Oriented programmes |
| PhD |  |  |  |  |
| PG |  |  |  |  |
| UG | 20 |  |  |  |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate |  |  |  |  |
| Others |  |  |  |  |
| **Total** | 20 |  |  |  |
| Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

* 1. i. Flexibility of the curriculum : CBCS/Core/Elective option/Open options

1. Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | -- |
| Trimester | -- |
| Annual | 03 |

1.3 Feedback from stakeholders\* (on all aspects) Alumni Parents Employers Student

****

****

Mode of feedback : Online Manual Co-operating schools(for PEI)

****

\****An analysis of the feedback in the Annexure -***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of Utkal University has not been revised recently.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new course has been introduced.

**Criterion - II**

**2. Teaching, Learning and Evaluation**

2.1 Total no of permanent faculty

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Lecturer | SR. Lecturer | Reader | Others |
| 52 | 33 | 02 | 17 | 00 |

17

2.2 No. of permanent faculty with PhD

2.3 No. of faculty positions recruited(R) and Vacant(V) during the year

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate  Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| - | - | - | - | - | - | - | - | - | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty

10

-

-

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of faculty | International level | National level | State level |
| Attended | 1 | 05 | - |
| Presented papers | 1 | 02 | - |
| Resource persons | - | - | 2 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

* **Students feedback were collected and analysed. Accordingly steps were taken to strengthen further teaching – learning process.**
* **Parents – teachers meetings were organized to collect views and suggestions of the parents to strengthen further Teaching – Learning Process.**
* **Field study / study tours were conducted by the honours departments (curriculum based) to tribal villages / Research institutes, industries for expanding their exposure and knowledge.**
* **ICT enabled teaching-learning process and seminar presentations were encourage through ICT.**
* **Conducted various Literary competitions and sports events among the students**.
* **Science exhibitions were organized by practical teaching depts.. Model Charts displayed by the students were educative & innovative.**

2.7 Total no. of actual teaching days during this academic year

181

2.8 Examination/Evaluation Reforms initiated by the institution

Besides University examination, monthly tests were conducted by the college to enhanced academic seriousness among the students.

|  |  |  |
| --- | --- | --- |
| 05 | - | - |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage(2015-16:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the programme | Total no. of students appeared | Division | | | | |
| Distinction | I% | II% | III% | Pass% |
| Arts | 222 | 19 | 48 | 75 | 52 | 173 |
| Science | 59 | 34 | 51 | 7 | - | - |
| Commerce | 51 | 2 |  |  |  | 42 |

(Attached)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

* Co-ordinator IQAC presents the plan of action for the session for enriching the teaching-learning process in the meeting of Academic council, which is attended by the Academic Bursars and all the Heads of the Departments.
* The feedback from the students is obtained teacher wise and course wise in a five point scaling system. IQAC analyses these feedback and submit evaluative report. The strength and weakness informed to the respective teachers. Accordingly steps are initiated.

2.13 Initiatives undertaken towards faculty development (2015-16)

|  |  |
| --- | --- |
| Faculty/Staff Development Programmes | Number of faculty benefitted |
| Refresher cources | 05 |
| UGC-Faculty Improvement Programme | - |
| HRD Programmes | - |
| Orientation Programmes | 02 |
| Faculty exchange programme | - |
| Staff training conducting by the university | - |
| Staff taining conducted by other institutions | 01 |
| Summer/Winter schools, Workshops,etc. | - |
| Others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of permanent employees | Number of vacant positions | Number of permanent positions filled during the year | Number of positions filled temporarily |
| Administrative staff | 26 | - | - | 03 |
| Technical staff | 09 | - | - | - |

**Criterion - III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Research sub-committee of the college facilitates and monitors research activities of the college. The IQAC motivates the faculty members to undertake projects by submitting proposals to various agencies for funding.

3.2 Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 04 | 03 | - | 05 |
| Outlay in Rs. Lakhs | 340500 | 730000 | - | - |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 03 | - | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on impact factor of publications

Range Average Hi-index Nos. in SCOPUS

****

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the Project | Duration year | Name of the funding agency | Total grant sanctioned | Received |
| Major projects | - | - | - | - |
| Minor projects | 2014-16 | UGC | 7,30,000/- | 4,52,500/- |
| Interdisciplinary projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/College | - | - | - | - |
| Students research project | - | - | - | - |
| Any other(specify) | - | - | - | - |
| Total | - | - | - | - |

-

3.7 No. of books published With ISBN No. Chapters in Edited Books

-

Without ISBN No.

-

3.8 No. of University Departments receiving funds from

-

-

-

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

-

-

Nil

3.9 For colleges Autonomy CPE DBT Star Scheme

-

INSPIRE CE Any Other (specify)

-

-

3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences organized by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | - | - | - | - | 20 |
| Sponsoring agencies |  |  |  |  | All the Hons. Teaching dept. organized seminars. |

02

3.12 No. of faculty served as experts, chairpersons or resource persons

-

-

-

3.13 No. of collaborations International National Any other

-

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

-

-

From funding agency For management of University/College

Total

-

3.16 No. of patents received this year

|  |  |  |
| --- | --- | --- |
| Type of patent |  | Number |
| National | Applied | - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialised | Applied | - |
| Granted |  |

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| - |  | - | - | - | - | - |

3.18 No. of faculty from the institution who are Ph.D. Guides

02

And students registered under them

05

3.19 No. of Ph.D. awarded by faculty from the institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled+ existing ones)

--

--

--

--

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

--

--

University level State level National level International level

--

--

3.22 No. of students Participated in NCC events:

--

--

University level State level

--

--

National level International level

3.23 No. of Awards won in NSS:

University level State level

--

--

--

--

National level International level

3.24 No. of Awards won in NCC:

--

--

University level State level

--

--

National level International level

3.25 No. of Extension activities organized

02

--

University forum College forum

02

02

--

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Industrial Social Responsibility. YRC/NSS wing organized following activities-

* CITIZEN AWARENESS PROGRAMME
* SWACHHA BHARAT ABHIYAN
* ENVIRONMENTAL AWARENESS PROGRAMME

**Criterion - IV**

**4. Infrastructure and Learning Resources**

**4.1** Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of fund | Total |
| Campus area | 4036sqft. | - | - | 4036 sqft. |
| Class rooms | 08 |  |  | 08 |
| Laboratories | 08 | - | - | 08 |
| Seminar Halls | - | - | - | - |
| No. of important equipments purchased(≥1-0 lakh) during the current year | - | 01 | UGC | 01 |
| Value of the equipment purchased during the year  (Rs. In lakhs) | - | 120000 | Management |  |
| Others | - | - | - |  |

4.2 Computerization of administration and library

The college office and Accounts section fully computerized. Library automation is in complete in progress

4.3 Library services

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing  (2014-15) | | Newly added (2015-16) | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 10000 | 2000000 | 400 | 100000 | 10400 | 2100000 |
| Reference Books | 8935 | 2010873 | 222 | 82723 | 9157 | 2093296 |
| e-Books |  |  |  |  |  |  |
| Journals | 21 | 18723 | -- | -- | 21 | 13723 |
| e-Journals |  |  |  |  |  |  |
| Digital Database |  |  |  |  |  |  |
| CD & Video | 30 |  |  |  |  |  |
| Others(specify) |  |  |  |  |  |  |

4.4 Technology up gradation(overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
| Existing | 23 | 02 | 08 | 04 | 01 | - | 04 | - |
| Added | 01 | - | - | - | 01 | 03 | - | - |
| Total | 24 | 02 | 08 | 04 | 02 | 03 | 04 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

|  |
| --- |
| A training Programme was organized for Teaching / Non-teaching staff to make them computer savvy. Internet access is available to office, Accounts, Examination, Library. |

4.6 Amount spent on maintenance in lakhs:

60,000/-

1. ICT
2. Campus Infrastructure and facilities
3. Equipments

1,20,000/-

1. Others

1,80,000/-

TOTAL

**Criterion - V**

**5.Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Counseling cell
2. Career Guidance Cell
3. Placement Cell
4. Reprographic Service
5. Traffic Awareness Programme
   1. Efforts made by the institution for tracking the progression
6. Regular observations
7. Feed back from students

5.3 (a) Total Number of students

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph.D. | Others |
| 372 | Nil | Nil | Nil |

Nil

1. No. of students outside the state
2. No. of international students

-

|  |  |
| --- | --- |
| No | % |
| 1229 | 100% |

|  |  |
| --- | --- |
| Nil |  |
| NA |  |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year 2014-15 | | | | | | This Year 2015-16 | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 899 | 67 | 32 | 107 | - | 1105 | 973 | 53 | 40 | 95 | - | 1161 |

Demand ratio Dropout %

* 1. Details of student support mechanism for coaching for competitive examinations(if any)

Nil

5.5 No. of students qualified in these examinations

-

-

-

-

NET SET/SLET GATE CAT

-

-

-

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

* 8 no. of programmes were organized by career counseling cell.
* The faculty members in general also provide guidance to the students regarding career opportunities and job prospects in their subjects.

511

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off campus*** |
| No. of organizations visited | No. of students participated | No. of students placed | No. of students placed |
| 8 | 511 | 62 | Data not available |

5.8 Details of gender sensitization programmes

5.9 Students activities

5.9.1 No. of participated in sports, games, and other events

-

07

22

State/University level National level International level

No. of students participated in cultural events

-

-

02

State/University level National level International level

5.9.1 No. of medals/awards won by students in sports, games and other events

-

02

19

Sports: State/university National level International level

-

-

02

Cultural: State/university National level International level

5.10 Scholarships and financial support

|  |  |  |
| --- | --- | --- |
|  | Number of students | Amount |
| Financial support from institution | 02 | 5000 |
| Financial support from government | 115 | 450440 |
| Financial support from other sources | Nil | - |
| Number of students who received International/National recognitions | - | - |

5.11 Student organized/initiatives

Nil

Nil

Nil

Fairs: State/university level National level International level

Nil

Nil

Nil

Exhibition: State/university National level International level

5.12 No. of social initiatives undertaken by the students

04

5.13 Major grievances of students(if any) redressed:

* Regular appointment of faculty under Management.
* Renovation of Hons. Teaching dept.
* Renovation of Laboratory
* Aqua guard facility.

**Criterion - VI**

**6. Governance, Leadership and Management**

6.1 State the vision and mission of the institution

**VISION :** The vision of the institution is to achieve academic excellence in Higher Education, grow as a quality educational institution and provide need based course having socially relevance.

**MISSION :** The institution has a noble and ambitious mission to empower the human kind and spirit through women empowerment. The institution is committed to the cause of empowerment of women' through Higher Education in order to encourage them to assert for independence and women-hood and to utilize it for the socio-economic development both of self and the society. The institution continuously endeavours to provide access to quality higher education and to develop human resources which is key to the economic growth of the society. Keeping in view the socio-economic and cultural tradition of the state and revolution in the field of information technology the institution has an objective to develop the skills of the students to make them socially relevant and responsible.

The following strategies / mechanism define how the institution tries to implement its missions and address the needs of the society, students, the institutions traditions and value orientations and future plan.

 Strategies has been adopted by institutions is to satisfy the needs of the students from diverse backgrounds including socio-economic backward community complying with all the norms of the Government.

 Mechanism to adopt learner centric education approach, academic planning, use of advanced teaching-learning aids and application of ICT resourses to make the curriculum interesting.

 By, introducing "Indian society and Culture”, as a compulsory subject (Multi disciplinary), Eco-tourism, Cultural Heritage in (Hons) subject, the institution able to study to preserve and enrich the socio-cultural tradition of the region through curriculum.

 To equip the young women to keep abreast of knowledge explosion / information explosion the institution has the facility of Hons. teaching in Science Department and computer application (IT) on having been established a computer environment enhancing the employment potential.

 Mechanism to promote research culture and professional development of faculty members for quality enhancement of the teaching community.

 The final year students are assigned a project/field work on a tribal/rural village. Through field study the curriculum offers the students the opportunity to observe and serve the down-trodden people of the society. They are empowered by the curricula to find relevant solution to certain important social issues for the socio-economic development both of the self and society.

 Mechanism for promotion of participation in community services through extension programmes to develop innovative, creative, value leased education for inculcating social responsibilities to be a good citizen.

 Strategies has been adopted by providing self-defense training to the women to assoert her independence and woman-hood through which they can defend them from physical assault.

6.2 Does the institution has a management information system-Yes

1. Student admission through students Academic Management (SAM) system.
2. Administrative procedure including finance.
3. Students records.
4. Evaluation and Examination procedures.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum development

We are being an affiliated institution under the Utkal University we are not entitled to develop or modify the syllabus independently. However some of our faculty members are members of Board of studies. They contribute to develop or modify their syllabus in respective subjects.

6.3.2 Teaching and Learning

1. Power point presentation.
2. Lecture method.
3. Home assignments.
4. Field visit
5. Project work
6. Exhibition
7. Use of Charts, Poster
8. Question bank facility by the department.

6.3.3 Examination and Evaluation

1. As per the norms of Utkal University Examinations are conducted and evaluation is done.
2. Formative evaluations are made through Class Test and Test Examination.

6.3.4 Research and Development

* Encourage faculty members to pursue M.Phil and Ph.D. Programme.
* Facilitate the students to undertake research project as part of their curriculum.
* Facilitate the faculty who are approved guides to supervise their scholars for M.Phil/Ph.D. Programme.
* Teachers are deputed for Workshop and seminars.
* Facilitate the faculty to submit their research project.

6.3.5 Library, ICT and physical infrastructure/instrumentation

* Reprographic facility.
* Library is student user friendly.
* Complete Accession Numbering System.
* Computer having printer.
* Reading room.
* Daily news paper facility
* Fire Extinguishers.

6.3.6 Human Resource Management

* The administration of the college always prioritizes to undertake steps for enrichment of the available human resources.
* The faculty members are always encouraged to enhance their knowledge.
* Students are motivated to enrich themselves through Teaching Learning Process.

6.3.7 Faculty and staff recruitment

All recruitments are done on the basis subject to the rules and regulations laid down by the Government of Odisha.

6.3.8 Industry Interaction/Collaboration

* Industrial visits are arranged for the students.
* Placement cell call different companies/organisations for the campus recruitment.

6.3.9 Admission of students

* Admission to the first year classes of Arts/Science/Commerce stream is carried out through e-admission process under the SAMS(Students Academic Management System) programmes as per guideline of the government of Odisha.
* The selection is based on last qualifying mark, reservation as per the guideline of Govt.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | -- |
| Non teaching | Staff Welfare |
| Students | Students Aid |

6.5 Total corpus fund generated

****

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit(AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Director H.E. | Yes | College Academic Council IQAC |
| Administrative | Yes | Govt. | Yes | College Development Council |

6.8 Does the University/Autonomous College declares results within 30 days?

****

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

A

6.11 Activities and support from the Alumni Association

* No formal Alumini Association is registered.
* Ex-students share their views whenever required.

6.12 Activities and support from the Parent- Teacher Association

* Meetings are conducted at regular intervals.
* Feedback / suggestion is taken from the parents.

6.13 Development programmes for support staff

The support staff are encouraged to attend training programmes as and when organized by the government, university and other agencies from time to time relating to administration, accounts, admission and examination.

6.14 Initiatives taken by the institution to make the campus eco-friendly

* Tree plantation by NSS.
* Energy conservation.
* Energy conservation
* Efforts for carbon neutrality.

**Criterion - VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

* Some of honours depts.. carried out study tour programmes to different institutes.
* Organized Science Exhibition.

Research activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

* Admission processes were held strictly on the basis of Govt. schedule through e-admission.
* Commencement of Classes as per Govt. guideline.
* Lesson-Plan-cum register prepared by individual teacher as per syllabus/units allotted to them and progress verified by Heads of the dept. and Counter signed by the Principal.
* Respective Hons. Teaching departments were organized seminar and students presented their seminar papers.
* Extra-mural Lectures were organized by inviting renowned Prof. / Academicians / Industrialists.
* Regular parents teachers meeting, were organized and suggestions were given by the parents to enhance teaching Learning Process.
* College was organized Annual Cultural week. Students were participated in various literary competition and medals were distributed in Annual Function.
* Placement and Career Counseling Cell invited a number of organizations in the campus to guide students and also made placement available.
* Proposal was submitted a Perspective Plant for Institutional Development under RUSA.
* A proposal of Rs. 3 Crore 46 lakhs was submitted to UGC (General Development Assistance) under UGC XII Plan.
* Now the college has three phase connection which cater to the needs of continuous supply of electricity.
* LOI submitted to NAAC and SSR is under preparation.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals)*

* Promotion of Research Culture.
* Self-defence Training to girls.

\****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness/protection

* A number of seminars / workshop organized by the college to generate environmental awareness programme.
* Within the campus, best practices for conservation of electric power, water and other resources were followed so as to reduce consumption.

Self-defence Training to girls

****

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other information the institution wishes to add. ( for example SWOC analysis)

***Strength :-***

* Team spirit
* Dedicated, committed & qualified faculty.

***Weakness :-***

* Limited autonomy for designing curricula.
* No autonomy for launching new Professional / Self - Financing Courses.

***Opportunities :-***

* No of students admitted in different U.G. Courses is increasing. It indicates that our institution can be developed as an education hub.
* There is a vast potential for opening of P.G. courses. So that the institution can be developed as a Research Centre.

***Challenges :-***

* Resource mobilization to cater to the growing needs of the institution.
* Launching Professional courses in the institution.

****